

NOTICE – This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.



**NOTICE OF A SPECIAL MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE
Tuesday, June 25, 2019 at 3:00 P.M.
Clark Memorial Clubhouse, Men's Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Special Meeting open to the public on **Tuesday, June 25, 2019, at 3:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street**, Clarkdale, Arizona. Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on June 20, 2019 at 1:00 p.m.

Mary Ellen Dunn

TOWN CLERK

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

CALL TO ORDER – Meeting was called to order at 3:01 P.M. by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig
Vice Mayor Richard Dehnert
Councilmember Scott Buckley

Councilmember Bill Regner
Councilmember Debbie Hunseder

Town Staff:

Town Manager Tracie Hlavinka
Finance Manager Kathy Cwiok
Community Services Supervisor Joni Westcott
Community Service Technician Allyn Backus
Public Works/Utilities Director Maher Hazine
Police Chief Randy Taylor
Town Clerk Mary Ellen Dunn

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

Sybil Malinowski Melody, Clarkdale resident – reported on Clark Memorial Library activities, fund-raising and other updates.

Isabel Erickson, Clarkdale resident – spoke on updates related to the Clarkdale Historical Society and Museum.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. **Reports** - Approval of written Reports from Town Departments and Other Agencies
Building Permit Report – May, 2019
Capital Improvements Report – May, 2019
Water and Wastewater Report – May, 2019
Police Department Report – May, 2019
CAT/LYNX Transit Report – May, 2019
Verde Valley Humane Society Report – April, May 2019
- B. **Intergovernmental Agreement Between the Clarkdale-Jerome School District and Town of Clarkdale for School Resource Officer on Campus** - Discussion and consideration of the Intergovernmental Agreement between the Clarkdale-Jerome School District and the Town of Clarkdale for a School Resource Officer.
- C. **A Resolution of the Mayor and Council of the Town of Clarkdale, Arizona, Authorizing Financial Support for the Clarkdale Downtown Business Alliance** – Approval of Resolution #1604, a Resolution authorizing financial support for the Clarkdale Downtown Business Alliance.

- D. Made In Clarkdale Facilities Use Agreement** – Approval of the FY 2019-2020 Reimbursement Agreement for the use of Town Facilities by Made In Clarkdale, Inc.
- E. Clarkdale Historical Society and Museum Facilities Use Agreement** – Approval of the 2019-2020 Reimbursement Agreement for the use of Town Facilities by the Clarkdale Historical Society & Museum.
- F. Friends of Clark Memorial Library Annual Agreement** – Approval of the 2019-2020 Reimbursement Agreement for the use of Town Facilities for the Friends of Clark Memorial Library.
- G. Financial Assistance Program** – Approval of an Agreement between the Town of Clarkdale and Northern Arizona Council of Governments for Water Utility Assistance.
- H. Acceptance of Resignation of Parks and Recreation Commissioner** – Acceptance of the resignation of Parks and Recreation Commissioner Pete Cure.
- I. Purchase of a Police Vehicle** – Approval of the purchase of a new 2019 Charger for the Clarkdale Police Department.

Councilmember Regner pulled Item I from the Consent Agenda.

Action: Approve Consent Agenda items A – H as presented.

Motion: Councilmember Regner

Second: Councilmember Hunseder

Vote:

Voting Member	Aye/Nay
Council Member Scott Buckley	Aye
Vice Mayor Richard Dehnert	Absent
Council Member Debbie Hunseder	Aye
Council Member Bill Regner	Aye
Mayor Doug Von Gausig	Aye

Action: Approve the purchase of a new 2019 Charger for the Clarkdale Police Department.

Motion: Councilmember Regner

Second: Councilmember Buckley

Vote:

Voting Member	Aye/Nay
Council Member Scott Buckley	Aye
Vice Mayor Richard Dehnert	Absent
Council Member Debbie Hunseder	Aye
Council Member Bill Regner	Aye
Mayor Doug Von Gausig	Aye

NEW BUSINESS

SELNA-MONGINI PARK MASTER SITE PLAN CONCEPT – Discussion and consideration of the Parks and Recreation Commission’s proposal for the Selna-Mongini Park Master Site Plan Concept.

Action: Approve the Selna Mongini Park Site Plan concept.

Motion: Councilmember Regner

Second: Councilmember Hunseder

Vote:

Voting Member	Aye/Nay
Council Member Scott Buckley	Aye
Vice Mayor Richard Dehnert	Absent
Council Member Debbie Hunseder	Aye
Council Member Bill Regner	Aye
Mayor Doug Von Gausig	Aye

SPECTRUM HEALTHCARE MOBILE CRISIS RESPONSE TEAM - A presentation from Spectrum Healthcare on their Mobile Crisis Response Team program.

Action: This is a presentation only and no Council action is required.

SPECTRUM HEALTH BUDGET REQUEST – Discussion and possible action regarding a budget request from Spectrum Health for the Responder First.

Action: Approve redesignation of \$2,000 from Salaries to Officer Wellness for Responder First services from the current year’s budget.

Motion: Councilmember Buckley

Second: Councilmember Hunseder

Vote:

Voting Member	Aye/Nay
Council Member Scott Buckley	Aye
Vice Mayor Richard Dehnert	Absent
Council Member Debbie Hunseder	Aye
Council Member Bill Regner	Aye
Mayor Doug Von Gausig	Aye

RESOLUTION MAKING APPOINTMENTS TO THE MUNICIPAL PROPERTY CORPORATION – Discussion and consideration of Resolution #1601, amending Resolution #1566, making appointments and modifications to the Municipal Property Corporation (MPC) and its By-Laws.

Action: Approve Resolution #1601 amending Resolution #1566, making appointments to the Municipal Property Corporation Board, changing the expiration date of the MPC Members, moving the date of the annual meeting and designating the Mayor to serve as the MPC President.

Motion: Councilmember Hunseder

Second: Councilmember Regner

Vote:

Voting Member	Aye/Nay
Council Member Scott Buckley	Aye
Vice Mayor Richard Dehnert	Absent
Council Member Debbie Hunseder	Aye
Council Member Bill Regner	Aye
Mayor Doug Von Gausig	Aye

INTERGOVERNMENTAL AGREEMENT (IGA) WITH THE YAVAPAI APACHE NATION (YAN) – Discussion and possible action regarding the IGA with the YAN related to water and sewer service.

Action: Approval of the Intergovernmental Agreement with the Yavapai-Apache Nation pending approval of the Town Attorney of the change given to us on page 10 which states that the “limited waiver of sovereign immunity will not be declared except as provided below”; AND in Section 4.d. “nothing in this agreement will be construed as a waiver of the sovereign immunity of the Nation or the Town for any court action exceeding the financial limits of the Nation’s liability for water and wastewater fees as set by this paragraph”.

Motion: Councilmember Buckley

Second: Councilmember Regner

Vote:

Voting Member	Aye/Nay
Council Member Scott Buckley	Aye
Vice Mayor Richard Dehnert	Absent
Council Member Debbie Hunseder	Aye
Council Member Bill Regner	Aye
Mayor Doug Von Gausig	Aye

JOB ORDER CONTRACT (JOC) ENGINEERING SERVICE AGREEMENT BROADWAY OVERLAY PROJECT – Discussion and possible action regarding the award of a JOC for Engineering Service for the Broadway Overlay Project.

Action: Award an Engineering Service Agreement to Shephard Westnitzer, Inc. for \$45,000. The base amount includes an allowance of \$2,000 for reimbursable expenses.

Motion: Councilmember Buckley

Second: Councilmember Regner

Vote:

Voting Member	Aye/Nay
Council Member Scott Buckley	Aye
Vice Mayor Richard Dehnert	Absent
Council Member Debbie Hunseder	Aye
Council Member Bill Regner	Aye
Mayor Doug Von Gausig	Aye

SOIL REMOVAL ACCESS AGREEMENTS – Discussion and possible action regarding execution of various Soil Removal Access Agreements for Town of Clarkdale properties.

Action: Approve the Soil Removal Access Agreements for the following properties:

Physical Address	Parcel ID	Internal UVSP ID
No Physical Address	Right-of-Way (Upper Clarkdale)	81002
No Physical Address	Right-of-Way (Upper Clarkdale)	81101
No Physical Address	Right-of-Way (Upper Clarkdale)	81401
No Physical Address	Right-of-Way (Upper Clarkdale)	81402
No Physical Address	Right-of-Way (Upper Clarkdale)	81403
No Physical Address	Right-of-Way (Upper Clarkdale)	81404
No Physical Address	Right-of-Way (Upper Clarkdale)	81409
No Physical Address	Right-of-Way (Upper Clarkdale)	81410
No Physical Address	Right-of-Way (Upper Clarkdale)	81411
No Physical Address	Alleyway (Upper Clarkdale)	91205
No Physical Address	Alleyway (Upper Clarkdale)	91206
No Physical Address	Alleyway (Upper Clarkdale)	91301
No Physical Address	Alleyway (Upper Clarkdale)	91303
No Physical Address	Alleyway (Upper Clarkdale)	91305
No Physical Address	Right-of-Way (Lower Clarkdale)	81601
No Physical Address	Right-of-Way (Lower Clarkdale)	81602
No Physical Address	Right-of-Way (Lower Clarkdale)	81603
No Physical Address	Right-of-Way (Lower Clarkdale)	81604
No Physical Address	Right-of-Way (Lower Clarkdale)	81606
No Physical Address	Right-of-Way (Lower Clarkdale)	81607
No Physical Address	Right-of-Way (Lower Clarkdale)	81702
No Physical Address	Right-of-Way (Lower Clarkdale)	81703
No Physical Address	Right-of-Way (Lower Clarkdale)	81704
No Physical Address	Right-of-Way (Lower Clarkdale)	81706
No Physical Address	Right-of-Way (Lower Clarkdale)	81707
No Physical Address	Right-of-Way (Lower Clarkdale)	81709
No Physical Address	Right-of-Way (Lower Clarkdale)	81710
No Physical Address	Right-of-Way (Lower Clarkdale)	81711
No Physical Address	Right-of-Way (Lower Clarkdale)	81713
No Physical Address	Right-of-Way (Lower Clarkdale)	81714
No Physical Address	Right-of-Way (Lower Clarkdale)	81804
No Physical Address	Right-of-Way (Lower Clarkdale)	81806
No Physical Address	Right-of-Way (Lower Clarkdale)	81808
No Physical Address	Right-of-Way (Lower Clarkdale)	81811
No Physical Address	Right-of-Way (Patio Park)	81901
No Physical Address	Right-of-Way (Patio Park)	81903
No Physical Address	Right-of-Way (Patio Park)	81904
No Physical Address	Right-of-Way (Patio Park)	81905
No Physical Address	Right-of-Way (Patio Park)	81906
No Physical Address	Right-of-Way (Industrial Zone/Luke Lane)	82001
No Physical Address	Right-of-Way (Industrial Zone/Luke Lane)	82002
No Physical Address	Right-of-Way (Centerville)	85001
No Physical Address	Right-of-Way (Centerville)	85003

No Physical Address	Right-of-Way (Centerville)	85004
No Physical Address	Right-of-Way (Centerville)	85006
No Physical Address	Right-of-Way (Centerville)	85008
No Physical Address	Right-of-Way (Centerville)	85009
No Physical Address	Right-of-Way (Centerville)	85010
No Physical Address	Right-of-Way (Centerville)	85102
No Physical Address	Right-of-Way (Centerville)	85105
No Physical Address	Right-of-Way (Centerville)	85106
No Physical Address	Right-of-Way (Centerville)	85108
No Physical Address	Right-of-Way (Centerville)	85109
No Physical Address	Right-of-Way (Centerville)	85111

Motion: Councilmember Regner

Second: Councilmember Hunseder

Vote:

Voting Member	Aye/Nay
Council Member Scott Buckley	Aye
Vice Mayor Richard Dehnert	Absent
Council Member Debbie Hunseder	Aye
Council Member Bill Regner	Aye
Mayor Doug Von Gausig	Aye

FUTURE AGENDA ITEMS - Listing of items for a future council agenda.

ADJOURNMENT Without objection Mayor Von Gausig adjourned the meeting at **4:53 P.M.**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.